

**CITY OF SHEPHERDSVILLE  
CITY COUNCIL REGULAR MEETING MINUTES  
MONDAY, SEPTEMBER 24, 2018**

Councilwoman Bonnie Enlow gave the invocation

The Pledge of Allegiance was recited

Council members present: Gloria Taft, Mike Hibbard Sr., Lisa Carter, Donna Burke, Stacey Cline and Bonnie Enlow

In the absence of Mayor Hockenbury Councilwoman Donna Burke presided over the meeting and called the meeting to order at 6:30 p.m.

Presiding Officer Burke asked for motion to dispense with reading of the 9/10/2018 regular meeting minutes. Bonnie Enlow made motion. Gloria Taft 2<sup>nd</sup>. Motion carried 6-0.

Presiding Officer Burke asked for motion to approve 9/10/2018 regular meeting minutes as written. Stacey Cline made motion. Lisa Carter 2<sup>nd</sup>. Motion carried 6-0.

Presiding Officer Burke asked for motion to dispense with reading of the 9/12/2018 special meeting minutes. Bonnie Enlow made motion. Lisa Carter 2<sup>nd</sup>. Motion carried 5-0-1 abstention (SC).

Presiding Officer Burke asked for motion to approve 9/12/2018 special meeting minutes as written. Gloria Taft made motion. Lisa Carter 2<sup>nd</sup>. Motion carried 5-0-1 abstention.

Presiding Officer Burke asked for motion to dispense with reading of the 9/14/2018 special meeting minutes. Bonnie Enlow made motion. Gloria Taft 2<sup>nd</sup>. Motion carried 5-0-1 abstention (SC).

Presiding Officer Burke asked for motion to approve 9/14/2018 special meeting minutes as written. Bonnie Enlow made motion. Lisa Carter 2<sup>nd</sup>. Motion carried 5-0-1 abstention.

Presiding Officer Burke asked for motion to dispense with reading of the 9/17/2018 special meeting minutes. Bonnie Enlow made motion. Lisa Carter 2<sup>nd</sup>. Motion carried 4-0-2 abstentions (SC, LC).

Presiding Officer Burke asked for motion to approve 9/17/2018 special meeting minutes as written. Bonnie Enlow made motion. Gloria Taft 2<sup>nd</sup>. Motion carried 4-0-2 abstentions.

**New Business:**

Presiding Officer Burke called Fire Chief Layne Troutman to the Podium to introduce the eight new firefighters who started today: Michael Brothers, Ashton Brown, Zachary Butler, Shelby Coleman, Josh Exton, Dusten Howton, Pierce Long, Branden Martin. Chief Troutman stated that one thing special about this year is Shelby Coleman is our first career female firefighter in the City of Shepherdsville. They went through a lot of testing through this process and they all came out on top. This is our biggest group we've hired since I've been here since 2011. Thank you all.

Presiding Officer Burke read a letter we had from the Kentucky League of Cities which allows each City in Kentucky to nominate employees that they might want to be named as "Employee of the Year" and one of our employees was nominated. I would like to have Faith Portman and City Controller Stephanie Kellerman come to the podium as well as Ms. Gayla Bright. Although Gayla was not selected by KLC she was presented a Certificate of Appreciation complimenting all she does for the City.

City Attorney Walt Sholar had first reading of Ordinance 018-271 authorizing amendment to extend the draw period of the general obligation development revenue note, Series 2017 (Road Project). City Controller

Stephanie: This is the loan for the street and the only change is we have to have an extension because the first draw was originally set to be by June 30<sup>th</sup> that we had to draw the funds and we didn't have any draws at that time. So, we had to extend it until November; I spoke with Arthur and he said we will have a draw on it in November. This is just an extension; nothing else changed.

Ruth Webb and Dan Cramer with First Kentucky Securities Corp. Ruth Webb: Our company has been in business since 1977; we work with cities and counties, school districts, water districts on long term capital projects. We work with bond issuance; we saw that you guys have bonds that were issued in 2006 that are callable at this point, so we wanted to talk to you about the advantages and also take any questions that you might have about doing that. These bonds that were issued in 2006 were in the amount of \$5,765,000 and that was for a main pump station at the Wastewater Treatment Plant and there was a second pump station and some sewer lines that were included in this project. The 2006 bonds don't finally mature until August 1, 2035. The interest in the future years is as high as 4.7%. Prime interest rates are lower than that so if you refinance it at this time you can save some money. I've got handouts that will show you some numbers. City Attorney Sholar: Did I hear you say that these bonds have interest up to 4.7%; do they have a range? Ms. Webb: Yes, they do and if you look at the handout you can see the debt service on the other lease. Ms. Webb: That page shows you what the remaining debt is; payments have been made since 2006 so currently you can see what's remaining to be paid (\$3,865,000); on top of that you can see the estimated end numbers. The first page shows the cost of issuance because we want to make sure that any savings you have would be above and beyond any cost of issuance that you would incur. There are a number of things that will come into play. The second page shows the proposed new debt service with the cumulative savings. What we're projecting is \$403,198. The third page shows the estimated new debt schedule and you can see that interest rates range from 1.75% to 3.65% at varied maturities. The way this works is it would be competitively bid so we would take bids on your behalf electronically from underwriters all over the Country who would be interested in buying these bonds. When those interest rates are known then you have the opportunity to reject them if it doesn't meet your expectations you don't have to go through with it. Dan Cramer: These bonds were originally issued through the Rural Water Association on behalf of the City, so the City is paying fees on these each time they make a payment. One of the things that would be eliminated in this is the ongoing fees each time you make a payment. So, the savings we're showing on the handout are just ... so anything else that you would save administratively is over and above. One of the things that is a little different here is the City is going to be the issuer of this debt; in the past with Rural Water Association or the League of Cities or KIA they all have administrative fees built into their transactions. The City is vibrant robust enough that the City can take charge of its own issuance of debt and that is what we're proposing that you bypass all the associations that want to collect a fee and go directly to the market. Ms. Webb: The last page is what we proposed as a schedule. It reflects that the sale would be on November 13<sup>th</sup> and closing would be on November 27<sup>th</sup> of this year. Mr. Cramer: That assuming that first reading on October 8<sup>th</sup> and the second on October 22<sup>nd</sup> at your regularly scheduled meetings. City Attorney Sholar: Ms. Webb advised me that she is here tonight just to answer questions to give everybody the opportunity to look into the wisdom of doing this. Mr. Cramer: Another service, if we're retained as the City staff advisor is keep an eye on issues like this going forward and would notify you in your new updates as you go along on opportunities to do this with other debt and look at the overall picture and give suggestions on how to streamline your debt or cut your interest rates.

City Attorney Sholar read Resolution 2018-28 approving the granting of inducements to Jet.com, Inc. for the purpose of attracting and retaining jobs pursuant to KRS 154.24. Bonnie Enlow made motion to approve. Gloria Taft 2<sup>nd</sup>. Motion carried 6-0.

City Attorney Sholar had first reading of Ordinance 018-269 requiring a fence around dumpsters within the City limits.

City Attorney Sholar had first reading by Summary of Ordinance 018-270 an Ordinance repealing Ordinance 017-226 and 017-250 and adopting a Personnel and Pay Rate Classification Plan for City Employees and Nonelected City Officers.

**Daryl Lee, Planning & Zoning Appointee:** Not present. Called to say there was nothing to report.

**Duane Price, Board of Adjustments Appointee:** Not present. Called Stacey to report he had a variance on Highway 44 West to do with storage units.

**Sign in Speakers:**

**Tom Chamberlain:** Inquired about the cost of the new landscaping at the Government Center and asked what the plans were for the rock going down next to City Hall.

**Department Head Reports:**

**Fire Chief Layne Troutman:** I had a meeting with the Architects and Contractor today, hopefully they will have the contract drawn up and ready to sign by the end of this week.

**Community Planning and Development Director Faith Portman:** I hope everybody likes the landscaping we've got a lot of compliments on it. Thank you to Royal Landscaping for the great job they did. Clean up has been done on the underpasses by the Library and Salt River. The Bullitt County Arts Council are going to touch up and they are paying for it. That will be done on October 4<sup>th</sup>, so the underpass will be closed that day. The Craft Fair is Saturday, November 3<sup>rd</sup> from 9:00-2:00 in the Gym. We're almost full at this time. Small Shot Saturday will be November 24<sup>th</sup>. The Community Center was painted on September 16<sup>th</sup>. The Mayor, myself and Tom worked with Journey Church. Light Up Shepherdsville will be Saturday, December 1<sup>st</sup>. More details will follow on that. I want to request some money to buy some more banners for Conestoga and Buckman Street. Straight Up Tree Service helped with providing the bucket truck. I would like to order some more banners to put up throughout the City; I would like to plant a few more plants around the monuments; I would like to ask for \$5000 approved in case there are other projects that come up because I have to wait for two weeks to do anything. Donna Burke: Can we get a clarification on the beautification money; it's restricted but if it is beautification things that she's doing does she need to come before the Council to actually get approval every time? Lisa Carter: Didn't we get allotted \$48,000 for beautification and there is \$44,000 still in the restricted fund. Donna Burke: We put \$48,000 in for her; so in that money you're not having to ask you're just going about your job duties.

**City Engineer Arthur Jones:** Construction is still underway for the SBRI project on the South Bullitt Interceptor. This week they are going to take out the bypass that they placed last week with all the high flow rates we've gotten with all this rain they are going to reconvene next week once a lot of this rainfall passes. They are going to use this time to tear it down; their location then progress should be running at a higher clip. They have all the manholes all cleaned now and now they are going to coat those manholes so that project is wrapping up rather quickly. Blue Lick Road is still underway doing the replacement of the sewers. We've already seen a really good return on our investment for that. The infiltration and inflow have been greatly reduced by that project already even though it hasn't been completed. Our sewer system is totally strong today even though we've had a great deal of rain that's hit us, but everything is going well. The design proposals for the Public Works building you'll find in your email inboxes. I sent those last this afternoon after I received a formal copy of that third proposal today.

**Council Comments:**

**Gloria Taft:** When Council first started we were looking at pieces of property that either had no zoning or had a zoning that was incorrect. Previous Council got it down to about 70-90 pieces of property. The City was going to send out letters to those property owners requesting information back from them telling what they thought their property should be zoned. Those letters to date have not gone out. Arthur is there something that you are working on still; is it something the Council needs to vote on to say the City needs to send those letters out. Where is that project? Arthur: The meeting I had with Planning and Zoning earlier today we've been coordinating for the past couple years and they said give us everything you've done to day and we'll take it over because technically the Council does the Planning and Zoning; we are a member of the Joint Planning Commission; so they said yes we'll complete this; we'll take it to the end ... and in my meeting today I was told by the Planning and Zoning Administrator Felisha Harper that yes we'll still continue to do that however it depends on how quickly you want that done. They don't have the staffing or resources to get that done in a timely manner; we're looking at a couple year lead time if we rely on them to complete that task. If you guys would like to see that completed and all the zoning fixed and done within the City limits within the next six months to a year that will be something that we would have to do as a City instead of relying on them to complete the work. Gloria: The City has done all the work up till

now. Are we at a point where we just mail out letters or is there ... all the mapping is done, correct? Arthur: You've got a lot of the mapping that has been completed yes; it will be taking the mapping we have bringing it with all the new parcels that have been created over the last four years since that effort began so that's an effort in the mapping that will have to be done. Other than that, it's going to be a lot of coordination with all the property owners. We will end up having multiple meetings and coordination effort. It's something that you would have to designate a person to be working on for a few months in order to complete that. I don't currently have the staff to turn that over to get that done but it's something that can be done but we would have to find someone to do that. One of the biggest challenges in our zoning is we have to look at Ordinances, zoning dockets, old mapping and tell people this is our best idea of what we know that's out there but if you have other data that we weren't privy to because there wasn't coordination between agencies this is the best we know about. Now when we're giving recommendations as to what zonings are it's very complicated and cumbersome. Our staff doesn't have the ability to say that's definitely R-1. R-1 looking at this and the documents we have but we may not have the full story. The new parcels that are being created they are going through the efforts of getting those all rezoned and tidied up but the parcels that were previously existing that people want to develop I'm actually encouraging those that have multiple zones on one parcel to go ahead and get it all rezoned to the same zoning. Gloria: We all received an email from Economic Development saying the employment expo they held was a great success and they wanted to thank the City for use of our building.

**Mike Hibbard Sr.:** We just got our financials for the end of June and if we're talking about amending the budget we have several lines in different Departments where amounts were appropriated and exceeded without being mentioned. Some lines had nothing in it to begin with and was spent in those lines throughout the year and then amended in June. Some had an amount in it and was overspent and was never amended; was never even proposed to be amended. City Controller Stephanie: That's because we're not done with it. The auditor has not given me his amounts he wants me to book. I stated that in the email when I sent you all the financials. We have to wait for those numbers before we can amend it or we may have to do it again. I suggested it and you all voted me down because you wanted to only amend it once instead of maybe having to do it twice. I'm just saying I put that out there, but nobody liked it. Most of the line items that went over are things; such as unscheduled overtime, it's unscheduled, we didn't know we were going to have these runs; we can't predict the future. I get frustrated because I don't know what you want me to do about those situations. If we don't know it's going to happen because it's random. How are we supposed to plan for that? If the Mayor would have been here tonight I was going to ask that we get together and get an explanation on some of this; not that you didn't do it all, I understand. As you say some of these are lines that have a couple hundred dollars in it that have gone over that. Stephanie: If you send me an email I could talk intelligently with you, but I don't know which line item you are referring too. Mike: I'll try to get some of that information and send it to you tomorrow, it might be quite lengthy.

**Lisa Carter:** I know Tom is not here, but we were talking about going over budget on electric possibly. I noticed late in the evening, the old water building I notice that light stays on in that building all the time. Does anybody know what that light stays on? If it doesn't need to be on that's just wasting taxpayers' dollars. I'd like to thank Tom and the Public Works guys for removing the old Welcome to Shepherdsville signs that we are going to replace with the new ones shortly. Does anybody know if Salt Well Drive is a City street or privately-owned street? Bonnie Enlow: Are you talking about the one where the apartments and trailer park are? That is owned by Givhan. City Clerk Richmond: We own 1239 feet coming off of Highway 44. Tom went out and measured it; there were potholes in that 1239 feet that were fixed that day. The rest of it is not ours. Lisa: Can the City send Mr. Givhan a notice to fix it. City Clerk Richmond: We've done it 1000 times. Bonnie: We've been going through this many many years. Lisa: The reason I'm asking is someone sent me pictures where they were going down that street and they hit a hole and damaged their car. It needs to be addressed because somebody is going to get hurt. City Clerk Richmond: One of our Police Officers called him last week and he told the Police Officer it was our street. Lisa: It needs to be addressed. I just want to know we've done all the landscaping around City Hall and I will say it does look nice, but my question is have we gotten any bids yet to paint this building? And have we gotten any bids to fix the foundation problem that we have here at the City Hall building? Before we did all the landscaping to the building, but we have \$230,000 in our budget to fix this building and if we have a foundation problem this is a building that is paid for by the citizens of Shepherdsville. Nobody would let their homes go if they had a foundation problem. I don't know why we're not spending the \$230,000 to get bids for the foundation and we should have got it to paint the building before

we did all the landscaping. I've been asking for months to get a bid to paint the building and to fix the foundation and we seem to be sitting on that like we've sat on the road matrix forever and a day. The Bond insure for builders to come in; we can't seem to get certain things done. I keep hearing about this Park Plan. I don't know about a Park Plan because I haven't gotten any paperwork on it. Back to City Park, we're doing all this beautification to Shepherdsville and we still don't have any lighting in our Park for the citizens who use the Park. I don't understand why we can't get certain things done. Bonnie: Was the lighting they were talking about in the Park back where the baseball fields are? I drove through there the other night and took pictures; we do have lighting back there; there is just a few that aren't working. Lisa: They said there were some boxes over there too that are dangerous. Are we not going to address this? Are we going to get any bids for the foundation on the building? Lisa Carter made motion to get some bids. Gloria Taft 2<sup>nd</sup>. Can we put it on the website; in the Pioneer News, and Courier Journal? Presiding Officer Burke: Arthur, can you and Tom work on that? Arthur Jones: Certainly. We've already had a structural engineer come out and take a look at the building and the cracks. There is going to have to be a thorough investigation of what all is going on; actually tracking the movement over the next 6-8-12 months to see what happens before anything can be bid out as far as repair is concerned. There would have to be an investigation on what needs to happen and what the actual causes are for the problems as opposed to just going in and ripping stuff up and adding more foundation. Donna: You all will get somebody to come in and do that? Arthur: At the direction of the Mayor I'll be glad too. Motion carried 6-0.

**Donna Burke:** Arthur, have we heard anything else from the Corp of Engineers about The Pointe? I though they were going to do something about the blue line? Where does that stand? Arthur Jones: The Army Corp of Engineers was not involved with The Pointe; the Army Corp of Engineers was involved with the financial support of the park master plan; they said within the next two weeks we should be getting more details as far as the award to their consultant; so it's already went through all the chain of command. Washington, DC signed off so we're good to go. As far as the drainage at The Pointe that will be Kentucky Fish and Wildlife; they are geared up and ready to go as far as wetlands and stream restoration. We're just waiting to have the property in hand before we execute that. The property downstream of The Pointe which is where all that water is going to drain to.

**Stacey Cline:** Who do we contact about mowing the grass in front of Walmart? Code Enforcement Officer John Bradley: I have contacted them, Arthur has contacted them, Faith has, and we have had no response. Stacey: I'd like to thank the volunteers at Journey Church that did the hard work; that was really nice of them to do that. Mike did you hear about the ballfield? I rode over by the Park one night and the ballfields were lit up and the kids were playing. There were only 2 lights that was out on the football field. I don't know if somebody worked on that; I'm just telling you because I know that was one of the issues you had. I did have somebody comment on the Flags; they said they looked really good. When I pulled up this weekend to pick up my packet at City Hall I was surprised; City Hall looked great. Everybody is complaining about beautification if we can't make City Hall look good ... It looks great!

**Bonnie Enlow:** I did say earlier about the Flags, people really want to see a lot more of them. I think that's a great investment in our community. Some of our employees need to be told they are doing a good job. I saw Public Works out today with all the rain checking on stuff; people inside the City work hard; us Council people are hard to get along with and I just want to tell the employees to overlook it and thank you for all the good work you all do; I appreciate what you all do whether you agree with me or don't agree with me is okay. We just have to work together.

**Gloria Taft:** I'm looking through the line item budget for Admin; I only see one line for City beautification funds. I know that one line is restricted funds and I know Faith asked for money for expenses and I don't want to leave tonight without us appropriating of some funds because I don't see a second line for beautification that's not restricted. Donna: Was the restriction just the fact that it is just to be used for beautification? Gloria: No, we have it restricted. Donna: Stephanie, are you aware of another line for this \$48,000 Lisa mentioned earlier that was put in the budget for Faith? Controller Kellerman: Faith doesn't have a budget. Gloria: This \$48,000 is restricted. Donna: That what is left of what is actually restricted beautification funds. So, we need a motion for approving the \$5000 she's requested. Bonnie Enlow made motion to approve \$5000 for Faith to

spend on beautification. Lisa: What were the items she wanted again? Donna: Getting more signs, flowers, Stacey Cline 2<sup>nd</sup>. Lisa: I thought we talked about getting some trash cans for our City as well. Donna: Is the \$5000 going to be sufficient for that? What do we need to raise the funds you need up too? Bonnie amended her motion to allow \$6000 instead of \$5000. Stacey 2<sup>nd</sup>. Motion carried 6-0.

Bonnie Enlow made motion to adjourn. Lisa Carter 2<sup>nd</sup>. Motion carried 6-0. Meeting adjourned at 8:10 p.m.

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Curtis Hockenbury, Mayor

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Tammy Richmond, City Clerk